

Reintegration Assistant At International Organization for Migration

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM Sierra Leone, overseen by the West and Central Africa Regional Office, operates with a focus on executing country-specific programs aligned with the strategic priorities of the region. IOM has been operating in Sierra Leone since 2001.

Since signing a cooperation agreement with the Government of the Republic of Sierra Leone in April 2001, IOM has actively engaged in diverse migration management and migration governance efforts in Sierra Leone. The Organization concentrates on various programmes aimed at addressing migration needs, challenges and promoting sustainable development, with a broader objective of fostering safe, orderly, and well-managed migration in Sierra Leone.

This position will support the efforts on voluntary return and reintegration of stranded Sierra Leoneans returning to their country of origin to provide sustainable reintegration assistance with emphasis on undertaking Technical Vocational Educational Training (TVET).

Under the overall supervision of the Head of Office in close coordination with the Programme Coordinator and direct supervision of the Reintegration Officer the incumbent will perform the following functions:

Responsibilities and Accountabilities

Core Functions / Responsibilities:

- 1.Support the implementation of migrant reintegration activities, including assistance to case management and Assisted Voluntary Return and Reintegration (AVRR) activities through a protection centered case management approach.
- 2.Support implementation of Technical Vocational Educational Training among returned migrants.
- 3.Assist beneficiaries returning to Sierra Leone with post arrival assistance and reintegration support by using appropriate tools and screening methodologies.
- 4.Support provision of social and psychosocial support to assigned cases.
- 5.Support returning migrants in the preparation of individual reintegration plans.
- 6.Support monitoring activities of the individual reintegration plans as pertaining the project guidelines and raise any issues to the direct supervisor.
- 7.Responsibly maintain a comprehensive and updated case file for each case undertaken; inform and keep beneficiaries updated for the progress of the status of reintegration support process.
- 8.Participate in handover of beneficiaries' in-kind reintegration support and collect relevant

documentations as specified.

9. Conduct field visits, as and when necessary.

10. Perform other related duties as required.

Required Qualifications and Experience

EDUCATION

- Degree in psychology, Counseling, Social Work, Migration Studies and other related Social Sciences, with a minimum of three years' experience in the field of Migration Management including operational and field experience. Or
- School Diploma with five years of professional experience in the related field.

EXPERIENCE

- Experience in implementation of successful Technical and Vocational Education Training (TVET), youth employability and micro-enterprise start-up programmes.
- Experience in case management.
- Previous work experience with international humanitarian organizations, on-governmental and/or government institutions implementing Technical and Vocational Education Training an added advantage.
- Social Worker background is an advantage.

SKILLS:

- Proficient in Microsoft Office applications e.g. Word, Excel, PowerPoint, E-mail, Outlook;
- Attention to detail, ability to organize paperwork in a methodical way;
- Discreet, details and clients-oriented, patient and willingness to learn new things; and,
- High level of interpersonal communication; commitment, efficiency, flexibility, drive for results,
- Demonstrated ability of working effectively and harmoniously with colleagues from varied cultures and professional backgrounds to achieve desired goals.
- Clearly communicates, and listens to feedback on, changing priorities and procedures

Language:

- For this position, fluency in English and Krio is required (oral and written).

How to apply

Interested candidates can apply via the below link.

[View the external job posting](#)