

# **Localisation and Humanitarian Access Intern (curricular - full remote) At INTERSOS**

INTERsos is an independent humanitarian organization that assists the victims of natural disasters, armed conflicts and exclusion. Its activities are based on the principles of solidarity, justice, human dignity, equality of rights and opportunities, respect for diversity and coexistence, paying special attention to the most vulnerable people.

## **Terms of reference**

**Job Title: Localisation and Humanitarian Access Intern (curricular - full remote)**

**Code: SR-00-9770**

**Duty station: Remote modality**

**Starting date: 24/03/2025**

**Contract duration: 6 months**

**Reporting to: Localisation Advisor**

**Functional Supervisor: n/a**

**Supervision of: n/a**

**Type of Duty Station: Non-family duty station**

## **General context of the project**

INTERsos vision on localisation is a continuation of decades of work alongside the affected populations and is deeply entrenched with the concept of accountability to affected populations and their participation. As stated as first objective of its 2022-2024 Strategic Plan, INTERsos aims to enhance its reach to the communities: both through a structured system of community engagement, but also strengthening and building new equitable partnerships with local NGOs, CBOs, grassroots organisations, and volunteer networks in further operational contexts, to collectively empower our emergency responses based on the principle of complementarity. The intern will assist the Localisation Advisor to ensure a Localisation approach in different regions and missions, while developing the needed tools and policies to facilitate the process.

Similarly, the intern will also support the Senior Humanitarian Advisor (SHA) for the development of the internal material and tools to enhance INTERsos capacity to gain and sustain humanitarian access. The intern will also contribute to the establishment of INTERsos Humanitarian Access Community of Practice and to the organisation of the internal trainings.

## **General purpose of the position**

At the end of the internship the candidate will be able to acquire a good understanding of the internal functioning of a humanitarian organization as well as of the Partnership and Localisation principles and procedures. The intern will develop new analytical skills related to the activities and

sectors carried out by INTERSOS globally.

### **Main responsibilities and tasks:**

The selected person will support the Localisation Focal Point in the following tasks:

- Support for the preparation, translation and revision of tools related to Partnership and Capacity Strengthening
- Support in the follow-up of Local partnerships globally
- Support in the follow-up of Localisation Strategic Initiative implementation
- Contribute to Localisation-related proposal development processes
- Assist in the partnership tracking at global level and in the animation of the partnership working groups
- Support in the analysis of documentation related to Local Partners governance and localisation best practices
- Support in the development of new documents, toolboxes and reports related to Localisation and Humanitarian Access
- Assist the SHA and Localisation Advisor for the organization of meetings/trainings/workshops and minutes writing
- Any other tasks

### **Required profile and experience**

#### **Education**

Degree in Political Science/International Cooperation, Social studies or International Law

#### **Professional Experience**

- A previous stage or voluntarism experience in a multi-cultural environment will be positively evaluated
- Experience in desk review and research work related to humanitarian topics is an asset

#### **Professional Requirements**

- Good analysis skills and capacity to design complex texts
- Understanding and interest in the Localisation commitment and related principles is a strong advantage

#### **Languages**

Excellent writing skills in English and French required, Italian is a plus

#### **Personal Requirements**

- Strong motivation for humanitarian causes and sharing of INTERSOS' mission and vision
- flexibility, fast learner

## **How to apply**

Interested candidates are invited to **apply** following the **link** below:

## [Lavora con noi - Internship](#)

Please note that our application process is made of **3 quick steps: register** (including your name, email, password and citizenship), **sign-up** and **apply** by attaching your **CV in PDF format**. Through the platform, candidates will be able to track their applications' history with INTERSOS.

Please also mention the name, position and contact details of **at least three references: two line managers and one HR referent**. Family members are to be excluded.

**Only short-listed candidates will be contacted for the first interview.**